

GSA GSA Public Buildings Service

Rent Billing Update

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Topics

- Rent Billing Overview
- Occupancy Agreement Tools
- Occupancy Agreement Billing
- Rent on the Web
- Rent Estimate
- Intra-governmental Transaction Exchange
- Summary

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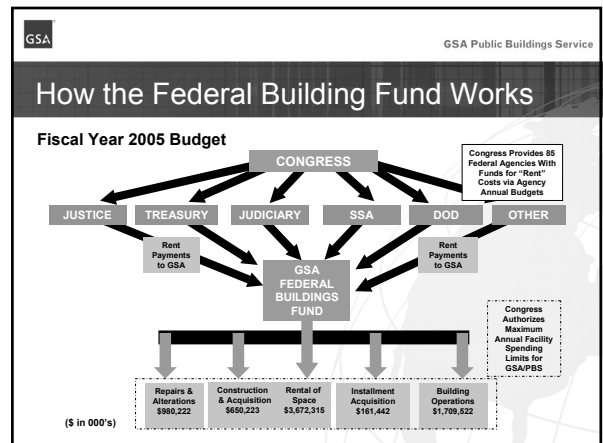
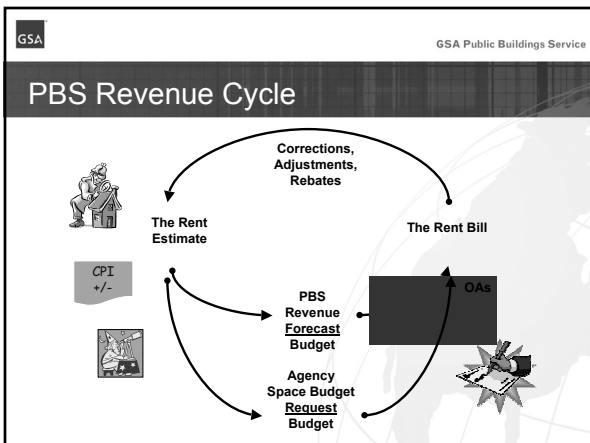
Public Buildings Service (PBS)

- PBS currently manages more than 330 million square feet of federal office space in more than 8000 public and leased buildings that accommodate over 1 million federal workers
- The PBS CFO Office is striving to enhance your agency's productivity by improving the rent billing process.

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Current Rent Billing Situation

- Currently, rent bills, which provide space costs, rental rates, parking, antennas, and other related information are generated from a live building inventory tracking system, whose design impedes bill stability.
- To improve the stability and predictability of rent bills GSA/PBS is developing up to date computer tools.



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Occupancy Agreement (OA) Tool

- OA Tool captures the OA agreement reached between the customer agency and GSA/PBS.
- It is a web based application that enables multiple scenarios to be developed and presented.
- When both sides agree on the terms, that OA version is finalized in OA Tool.
- Enables ongoing management and maintenance of OAs over the term of agreement.

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OA Billing System

- Initiated to resolve ripple effect intrinsic to a live billing system
 - When changes made to building inventory,
 - All CBRs associated with building are affected
- Will draw final OA information directly from OA Tool to create monthly rent bill

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Benefits of OA Billing

- To customer agencies
 - Stabilize customer agency rent bills
 - Rent bills mirror the final signed OA
- To GSA/PBS regions
 - Ability to update building inventory system when re-measurements actually occur
 - Reduce time spent researching and correcting ripple effect charges
 - Improve rent bill data accuracy by using information drawn from final OA

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Rent On The Web (ROW)

- Allows for viewing and downloading of rent bills on the Internet
 - Internal customer:
<http://bis.pbs.gsa.gov/ERP/Welcome.asp>
 - External customer:
<https://www.pbs-billing.gsa.gov/drw/login.asp>
- Presents monthly newsletters identifying current status to ongoing billing issues
- Recently enhanced to include rent estimates/projections

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Rent Estimate

- GSA distributed the 2006 and 2005 Revised RentEst on 6/29/04
- Available online for customer viewing and/or download
 - Accessible through ROW

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Intragovernmental Transaction Exchange (IGTE)

- OMB sponsored initiative
- Objective is to provide a means of capturing in one place the financial information relating to intragovernmental acquisition of goods and services
- GSA/PBS has been partnering with National Science Foundation (NSF) and US Patent and Trademark Office (PTO) to transact rent through IGTE during the pilot project begun October 2003

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IGTE Status

- April 2004, OMB elected to delay the July 1, 2005 government wide deployment of IGTE pending results of an evaluation study of the pilot program
 - 6/26/04, Perot System tasked to conduct evaluation
 - OMB to decide direction mid-October

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Summary

- GSA/PBS associates are diligently working on ways to better serve our customer agencies and further enhance our billing processes.
- Creating stable rent bills and more accurate projections, easily accessible by recipient agencies, are one of the ways of achieving these goals.

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Questions?

